

3. Cash disbursements period: _____ to _____.
4. A detailed analysis and justification of the trustee's expenses is included in Exhibit B.
5. Final approval of all expenditures will be sought when the trustee files a Final Account and Report (including those paid in accordance with LBR 2016-2).

Dated: _____

Chapter 7 trustee

DECLARATION OF TRUSTEE

I, _____, the duly appointed chapter 7 trustee, have prepared the foregoing motion to make cash disbursements and believe the amounts specified in each category are reasonable and necessary for an effective and efficient administration of the estate. If this motion proves to be inaccurate or infeasible, I will submit corrected motions as necessary.

I declare under penalty of perjury under the laws of the United States that the foregoing is true and correct.

Executed this _____ day of _____, 20____, at _____.
(city, state)

Chapter 7 trustee

EXHIBIT "A"

SUMMARY/STATUS OF CASE:

This cash disbursement motion is filed pursuant to LBR 2016-2 of the United States Bankruptcy Court, Central District of California.

Through review of the debtor's schedules, information obtained from creditors or information obtained at the debtor's 341(a) meeting or otherwise, this case appears to have assets and/or potential avoidance actions that may be liquidated for the benefit of creditors.

[insert specific facts of case]

EXHIBIT "B"

Estimated Recurring Monthly Expenses During the Cash Disbursement Period:

\$ _____ Rent or Mortgage Payment

\$ _____ Property Tax

\$ _____ Insurance

\$ _____ Utilities

\$ _____ Repair and Maintenance

\$ _____ Property Management

\$ _____ Security Services

\$ _____ Advertising Sale of Assets

\$ _____ Actual Cost of Noticing, Copying and Postage

\$ _____ Storage of Estate Assets and/or Books and Records

\$ _____ Long Distance Telephone

\$ _____ Expedited Mail

\$ _____ Teletransmission

\$ _____ Delivery of Documents

\$ _____ Filing and Process Serving

\$ _____ Bank Charges for Research and/or Copies

\$ _____ Clerk's Charges

\$ _____ Court Reporting Fees

\$ _____ Witness Fees

\$ _____ Transcript Fees

\$ _____ Notary Fees

\$ _____ Recording Fees

\$ _____ Trustee Travel and Lodging (includes lodging, meals, mileage and parking)

\$ _____ Other:

\$ _____ Other:

\$ _____ Other:

\$ _____ Other:

\$ _____ Other:

Total: \$ _____ Estimated Recurring Monthly Expenditures During the Cash Disbursement Period

Total Estimated Other Expenses During the Cash Disbursement Period for Which Court Approval is Sought at this Time:

\$ _____ Locksmith Services

\$ _____ Initial Moving and Storage Costs; Books and Records and/or Property of the Estate

\$ _____ Advertising Sale of Assets

\$ _____ Books and Records Destruction Costs

\$ _____ Taxes payable pursuant to 11 U.S.C. § 503 (b)(1)(B), but not preconversion taxes

\$ _____ Other:

\$ _____ Other:

\$ _____ Other:

Total: \$ _____ Estimated Other Expenses During the Cash Disbursement Period

The foregoing expenditures are justified by the following facts:

PROOF OF SERVICE OF DOCUMENT

I am over the age of 18 and not a party to this bankruptcy case or adversary proceeding. My business address is:

A true and correct copy of the foregoing document described as **NOTICE OF MOTION AND MOTION UNDER LBR 2016-2 FOR APPROVAL OF CASH DISBURSEMENTS BY THE TRUSTEE; OPPORTUNITY TO REQUEST HEARING; AND DECLARATION OF TRUSTEE** will be served or was served **(a)** on the judge in chambers in the form and manner required by LBR 5005-2(d); and **(b)** in the manner indicated below:

I. **TO BE SERVED BY THE COURT VIA NOTICE OF ELECTRONIC FILING ("NEF")** – Pursuant to controlling General Order(s) and Local Bankruptcy Rule(s) ("LBR"), the foregoing document will be served by the court via NEF and hyperlink to the document. On _____, I checked the CM/ECF docket for this bankruptcy case or adversary proceeding and determined that the following person(s) are on the Electronic Mail Notice List to receive NEF transmission at the email address(es) indicated below:

☐ Service information continued on attached page

II. **SERVED BY U.S. MAIL OR OVERNIGHT MAIL**(indicate method for each person or entity served):

On _____, I served the following person(s) and/or entity(ies) at the last known address(es) in this bankruptcy case or adversary proceeding by placing a true and correct copy thereof in a sealed envelope in the United States Mail, first class, postage prepaid, and/or with an overnight mail service addressed as follows. Listing the judge here constitutes a declaration that mailing to the judge will be completed no later than 24 hours after the document is filed.

☐ Service information continued on attached page

III. **SERVED BY PERSONAL DELIVERY, FACSIMILE TRANSMISSION OR EMAIL** (indicate method for each person or entity served): Pursuant to F.R.Civ.P. 5 and/or controlling LBR, on _____, I served the following person(s) and/or entity(ies) by personal delivery, or (for those who consented in writing to such service method), by facsimile transmission and/or email as follows. Listing the judge here constitutes a declaration that personal delivery on the judge will be completed no later than 24 hours after the document is filed.

☐ Service information continued on attached page

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

Date

Type Name

Signature